



# PLAYGROUND DISCIPLINE PROCEDURES

## LEVEL 1 BEHAVIOURS

Examples include No hat, littering, refusing to play by rules of game, name calling, teasing, climbing trees, communicating with mobile phone/ smart watch during school hours, out of bounds.

**Not recorded in Sentral unless teacher wants to keep a record.**

## LEVEL 2 BEHAVIOURS

Examples include low level violent activity (for example tackling, pushing, shoving, biting), damaging school equipment, repeatedly not following teacher instructions, intimidation.

**Recorded in Sentral**

## LEVEL 3 BEHAVIOURS

Examples include possession of weapons/illegal substances, threatening/swearing at staff, vandalism, leaving school grounds, high level violent activity (for example punching)

**Recorded in Sentral**

### VERBAL REMINDER

Teacher reminds student of school rule.  
E.g.: No Hat, play in green area.

### TEACHER SHADOW

Student shadows teacher for a period of time to give them an opportunity to talk and discuss the school rules.

### TIME OUT

Student is directed to sit in a designated area of the playground to reflect. Incident to be recorded in Sentral.

### EXECUTIVE TIME OUT

Student is removed from playground to an executive staff member's office and remains there until the end of the break.  
Student will be given a blue 'Sent to Office' card to hand in to the office so that a member of the executive can be contacted by office staff to come and deal with the student.  
Students are to fill in a reflection sheet.  
Parents may be notified.  
Restorative Practices and appropriate consequences applied.

### REMOVAL FROM PLAYGROUND

Student is removed to the principal's office where they remain until the next break or end of school day. Principal makes immediate contact with parents by phone or in person if possible.

### OUT OF SCHOOL SUSPENSION

Student is removed from school environment to complete work at home for 1 to 21 days. A resolution meeting with the parents, principal and classroom teacher occurs before student returns to school.

If this process is repeated twice in a break treat as a level 2 behaviour

At teacher's discretion after investigating incident

### EXPULSION

Birchgrove Public School's expulsion policy is in line with the Department of Education's Expulsion Policy. Please see [https://www.det.nsw.edu.au/policies/student\\_services/discipline/stu\\_discip\\_gov/suspol\\_07.pdf](https://www.det.nsw.edu.au/policies/student_services/discipline/stu_discip_gov/suspol_07.pdf) for further information.